



# CAREER ASSISTANCE RESOURCE GUIDE

## **On The Job Training – OJT**

**OBJECTIVE:** To provide reimbursement to employers for the costs associated with the hiring & training of WIOA eligible individuals

**TERMS & CONDITIONS:** Trainee must meet WIOA eligibility requirements. Employer must provide trainee with same wage/benefits as other employees holding similar position and Training Agreement must be written before trainee can be hired.

**POINT OF CONTACT:** Local Career Center Business Service Representative

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## **Work Based Learning – WBL**

**OBJECTIVE:** To provide Work Experience and internships to eligible out-of-school Youth, ages 16-24

**REQUIREMENTS/PROCESS:** WIOA eligible Youth

**TERMS & CONDITIONS:** Part-time employment, up to 30 hrs./wk. 390 hours max. Must be WIOA eligible Youth. Wages and Worker's Comp. will be paid by Family Guidance Center of Alabama. Each position must be pre-approved by Family Guidance. Worksite must monitor participant and complete evaluations.

**POINT OF CONTACT:** Local Career Center Business Service Representative

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## **Individual Training Account – ITA**

**OBJECTIVE:** To provide assistance with tuition and books for eligible Adult, Dislocated Worker and Youth clients.

**REQUIREMENTS/PROCESS:** Meet eligibility criteria as outlined in the Workforce Innovation and Opportunity Act.

**TERMS & CONDITIONS:** Must maintain a 2.0 GPA, attend classes full time and maintain contact with case manager.

**POINT OF CONTACT:** Local Career Center

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## **Maritime Training Center – MTC**

**OBJECTIVE:** To provide entry level training for maritime crafts, related industries, and future employee for the shipyards in south Alabama. The AIDT Maritime Training Center's mission is to train a highly skilled and educated workforce for the Maritime industry or other steel industries in Alabama. Individuals can apply or companies can register their employees to attend the classes we offer.

**REQUIREMENTS/PROCESS:** To provide citizens or companies of Alabama industry specific basic structural maritime craft training: in Auto Cad, Maritime design, Ship Constructor, Structural fitting, Structural welding, Pipe fitting, & Pipe welding, OSHA Maritime, OSHA General industry, OSHA Construction, Forklift, Man-lift, Interview Skills, Fire Watch, Rigging, & Maritime Foundation. AIDT Maritime Training Center is an NCCER Training Unit using NCCER curriculum – under the sponsorship of Gulf State Shipbuilding Consortium.

**TERMS & CONDITIONS:** Alabama residents are preferred for individual training opportunity. Alabama companies can register their employee to attend training.

**POINT OF CONTACT:** 360 Addesco Road, Mobile, AL 36602 | [www.maritime.aidt.edu](http://www.maritime.aidt.edu) | [maritimeinfo@aidt.edu](mailto:maritimeinfo@aidt.edu)  
251-405-8698

**(See Back of Page)**

# REGION 7 CAREER CENTER LOCATIONS & CONTACTS

## Bay Minette Career Center

201 Faulkner Drive | Bay Minette, AL 36507  
251-937-4161  
Vivian Havel – Manager  
vivian.havel@alcc.alabama.gov  
North Baldwin County

## Brewton Career Center

1023 Douglas Avenue Suite 314 | Brewton, AL 36426  
251-867-4376  
Angie Kelley – Manager  
angie.kelley@alcc.alabama.gov  
Escambia and Conecuh Counties

## Monroeville Career Center

2119 Hwy 21 Bypass Suite 100 | Monroeville, AL 36460  
251-575-3894  
Shirley Salter – Manager  
shirley.salter@alcc.alabama.gov  
Monroe and Wilcox Counties

Monroeville also has an office at Wilcox Works that is served one day a week

## Foley Career Center

200 West Michigan Avenue | Foley, AL 36535  
251-943-1575  
Jennifer Dean – Manager  
jennifer.dean@alcc.alabama.gov  
South Baldwin County

## Jackson Career Center

205 Walker Springs Road | Jackson, AL 36545  
251-246-2453  
Tonya Faith – Supervisor  
tonya.faith@alcc.alabama.gov  
Clarke, Washington, Choctaw Counties

## Mobile Career Center

515 Springhill Plaza Court | Mobile, AL 36608  
251-461-4146  
Monica Oakley – SWAPTE Supervisor  
moakley@swapte.org



@SAWDC



@SAWDCALWorks



@sawdc\_07